Better Training for Safer Food Initiative

TRACES USE AT INTRA-EU TRADE OF LIVE ANIMALS BTSF USE AND CERTIFICATION

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INTRODUCTION

https://webgate.training.ec.europa.eu/sanco/traces/common/welcome.do
Logging into TRACES

Email address

Password: Minimum 10 characters
Letters, number, special sign e.g. *
Change after 90 days

After **five invalid trials**, the user is blocked
→ Request a new password

After **four months** of not using TRACES the user is deactivated
**MS-ADM can activate LVU staff again. LVU staff can activate the E.O.**
Veterinary Documents

- Intra Trade Animal Health Certificates (INTRA)

  \*Certificates for animals, semen and animal by-products movements

  For trade **within** the European Union.

  - Regulation **599/2004** establishes a harmonised model certificate for animals and products of animal origin.

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**Structure of the INTRA**

INTRA is divided in 3 sections:

- **Part 1**: Details of dispatched consignment
- **Part 2**: Certification
- **Part 3**: Control
### Part 1 = Details of dispatched consignment

**INTRA part 1** can be filled in by:

- **Economic Operator**
- **LVU**

On receipt of INTRA part 1, the official inspector carries out the checks and completes the INTRA part 2 (certification).
Creating an INTRA

**CN codes:** 3 ways of entering. Only CN codes with same temperature permitted

**Aggregation code:** Not compulsory. Unique within a MS

**Date format:** dd/mm/yyyy

**Weights:**
No comma separator for 1000’s.
For decimal point use a comma not a full stop.
Rounds up to 2 decimal places.

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Creating an INTRA (1)

**Bovine for breeding from France to Spain**

CN code: 0102

Bovine holding in France: Use name you created earlier

Bovine holding in Spain: Use name you created earlier

Means of transport = vehicle 56748

Commercial transporter: ALAIN RENE, France
Creating an INTRA (2)

**Bovine for slaughter from France to Spain**

CN code: 0102

Bovine holding in France: Use name you created earlier

Slaughterhouse in Spain: Amigo slaughterhouse

Commercial transporter: ALAIN RENE, France

Creating an INTRA (3)

**Ovine for fattening from France to Italy**

CN code: 010410

Ovine holding in France: Adam Clarisse

Ovine holding in Italy: Alberti Mario

Commercial transporter: Michel Picoli, France
"Copy as new": I use this option to create a new INTRA. The initial INTRA I used is still valid in the system.

"Copy as replacement": When I need to replace a valid certificate (because of errors). With this option, the first certificate is "cancelled" and there is link to the new one I created. The system permits the users to have access to both INTRAs.
Commercial Document (DOCOM)

- Allows exporter (or MS CCA) to create the commercial document required by Regulation (EU) 142/2011, Article 17 for intra-Union trade in animal by-products.
- Can be cloned by the local competent authority to produce an intra-trade certificate.

DOCOM

- Created and validated directly by the E.O.
- LVU of place of destination and CCA of origin, destination and transit are being notified for the validation of a DOCOM.
- LVU has the possibility of cloning DOCOM into INTRA when requested by the legislation.
### Part 1 Details of dispatched consignment

<table>
<thead>
<tr>
<th>Details of Product</th>
<th>Nature of Product</th>
<th>Address</th>
<th>Consignee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NOBLELE PROTEINS</strong></td>
<td>Animal by-products/derived products not intended for human consumption</td>
<td>NED Wijers</td>
<td><strong>NED Wijers</strong></td>
</tr>
<tr>
<td><strong>NOBLELE PROTEINS</strong></td>
<td>Animal by-products/derived products not intended for human consumption</td>
<td>NED Wijers</td>
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</tr>
</tbody>
</table>

### Part 3: Certification

**1097/2012 (142/2011)** Animal by-products/derived products not intended for human consumption
Organisations

Search for an Organisation:
Notes on searching:

- !-*/. All ignored. Not case sensitive
- "number" = approval number
- Assigned authority code = code of CA responsible for the organisation
- Tick in LMS box means it is searching for approved establishments only
Practical examples of different types of organizations

Different types of organizations

- Bovine holding
- Porcine holding
- Commercial transporter
- An animal-by-product establishment
- A slaughterhouse
- A control post etc...

- Update the data of an organization/delete
- What to do in case of non-conformity
Organisations

Fill in the details and add ‘type’
Do not forget to “save”!
Creating an organization

Creating a new bovine holding in France

Exercise:
Name: Make up a name
Address: 43 High Street, Paris, France
Postcode: 75000
Tel: 003 208 159 3577   Fax: 0033 208 159 3578
Approval number: Make up an approval number

Keep a record of the name of the holding you have created
Creating an organization

Creating a new bovine holding in Spain

Exercise:
Name: Make up a name
Address: 1 Hola street, Madrid, Spain
Tel: 0043 123 456
Fax: 0043 567 890
Approval number: Make up an approval number

Creating a commercial transporter for horses

Exercise:
Name: Make up a name
Address: Via Umberto 3, Torino, Italy
Tel: 0039 123 456
Fax: 0039 567 890
Approval number: Make up an approval number
How does an e.o create an organization?

Agents do not have the option ‘Organisation’ in the ‘User and Organisation Management’ module.

To create an organisation, they have to do this during creation of the INTRA.

Users

Who can work with TRACES?

1) Official veterinarians (including OPV)
2) Economic operators
3) Customs agents
Official Private Vet (OPV)

- Created exclusively by the ADM from submenu “User and Organisation management”
Access of OPV to the INTRA
Access of OPV to the INTRA

The Official Private Veterinarians have access only to the certificates they have initiated or validated.

The Restricted Official Private Veterinarians do not have the possibility to validate the certificates.

The LVU in charge can validate these certificates.

Users

Economic operators can register in 2 ways:

1. From login page of TRACES, or
2. The LVU registers them by entering their details in ‘User Management’ module
From log in page of TRACES

KEEP IN MIND! It is always the LVU that Validates the user
The User (EO) has to fill out all the items and the LVU controls and validates.
Users

Exercise:
Create a new user:

- Name: Make up a name
- Email: Make up an email address
- Tel: e.g. 0033 40 20 50 50
- Fax: e.g. 0033 40 20 50 51
- Link to organisation: TROPIKAF (France)

TRACES – Contingency plan

- Website: http://ec.europa.eu/food/animal/diseases/traces/next_steps/emergency_en.htm
TRACES - Contingency plan

Each EU MS needs to have a national contact point and to report SANTE - TRACES the email or a fax – number.

Empty certificate models can also be found in the TRACES Training environment
https://webgate.training.ec.europa.eu/sanco/traces/
if it is not affected.
In order to login to this environment, you must use the personal login for the TRACES Production environment

Rapid alerts may still be able to be submitted to the RASFF system on CIRCA; e.g. DPE completes a paper or electronic notification form and sends to their MS CCA to load onto the RASFF system, use of iRASFF

If the TRACES Training environment should also be affected, you may request a copy of the empty certificate model directly from the TRACES Team:
* mail: sante-traces@ec.europa.eu
* telephone: +32 2 29 76 350
* fax: +32 2 29 94 314

The information must be introduced in the TRACES Production environment once it has been re-established by the concerned Competent Authority.
Home page

Demonstration

Modules on LHS
- Collapsing the menu LHS

Information link (library):
- Contingency plan
- Manuals:
  - CVED, CED, DECLAR, CHEDPPs
  - Data Warehouse
  - RASFF
- Presentations, seminars, conferences, trainings
- Statistics
- Tools - Templates: TRACES problem statement report

Information link

Exercise:

Find release note 5.33.

What module is covered on page 6?
Modify User profile

Demo:

Exercise:

Modify user profile to get the following reports only:

- When an INTRA is created
- When an INTRA is cancelled
- When a control has been performed

Empty certificates

Exercise:

Find the model health certificate for day-old chicks
Establishment List Publications

Relevant to PAO

Legislation
Legislation


Veterinary Certificate to EU

Not relevant to INTRAs
Importers Declaration (DECLAR)

- Commercial document required for certain imports of wool and hair, bones and bone products, horns/hooves & products, intermediate products from non-EU countries.

- It can be cloned by the BIP to a CVEDP.

Common Veterinary Entry Document (CVEDA-CVEDP)

- Required for imports, transit and transhipment of live animals and products of animal origin from NON-EU countries

- Issued at the Border Inspection Posts
Searching

Exercise:
How many INTRAs with status ‘valid’ have arrived at the LVU since 1st January 2015?

Open the one at the top of the list - what is the animal species and which country is it from?

What is the delivery postcode?

How many consignments have been delivered to that post code?

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Reporting – Rejected Consignments

Not available for consignments of INTRAs
This information is only available through the DWH

Demonstration:
Searching for rejections of animal origin products
Statistical tools

Thank you for your attention!